

Port Townsend Arts Guild

**47<sup>th</sup> Annual Crafts By The Dock**

September 8 & 9, 2018

The Port Townsend Arts Guild's Crafts by the Dock arts and crafts fair will be held Saturday and Sunday, September 8 & 9, 2018 on Madison St. at Water St. in downtown Port Townsend. The fair is one block from the main entrance to the Wooden Boat Festival. Hours are 10am-6pm on Saturday and 10am-5pm on Sunday.

Available booth types are:

10' X 10' (doubles may be available) \$190

4' X 4' card table space \$60 for one day or \$110 for two

Non-Profit card table space \$25

**Plus a \$5 annual PTAG membership fee payable with your first fair each year.**

There are about 65 booth spaces on Madison St. the small lawn beside City Hall and on the Civic Plaza.

Your entire display must be contained within your space. Card table spaces are limited to and for card tables only. Umbrellas are not allowed for any booth or table space.

- Electricity is not available at this fair.
- Your booth must be able to withstand high wind and rain. Leg weights of at least 40lbs. are required. Lightweight shade canopies, and umbrellas are not allowed.
- PTAG provides security on Friday and Saturday nights from closing until 7am. However PTAG nor the City of Port Townsend will be responsible for any loss or damage, however caused.
- No ready to eat or drink items are to be sold.
- Music vendors must be prepared to offer headphones to their customers.
- Setup starts after the spaces are marked on Friday, usually about 6pm. Please be considerate and unload quickly and move your vehicle before setting up.
- If you are unable to attend, please contact us as early as possible. We have a waitlist. No shows, late arrivals, and early departers will not be welcome back.
- **\$50 will be deducted from your booth fee if you cancel before July 15<sup>th</sup>. There are no refunds after that date.**
- Your check will be cashed when you are accepted, returned if you are not accepted and you will be contacted if you are accepted but the fair is full and you will have the option of the waitlist. General set up information is available on the website and particulars will be emailed or sent prior to the fair.

To apply, send 4 photos of your work and 1 of a stocked booth either by USPS or email. Artists who have participated in a PTAG event in the past 3 years do not need photos unless your work is different. Photos will not be returned. YOU must make all that you sell. No kits, imports, or resale items. Please describe your art or craft in detail on the application if you are new. Limits will be set in each category for diversity. As important as the search for art talent is, we do not lose sight of the need for artists who are cooperative and easy to work with. No amount of talent or ability will compensate for this. Previous participation does not guarantee a space. Applications will be considered until the fair is full. Acceptance is on a first- come, first- served basis. Sending application materials in oversize envelopes and packages may slow receipt.

Thanks, Donna Harding

[ptartsguild@yahoo.com](mailto:ptartsguild@yahoo.com) or 360-774-6544

Port Townsend Arts Guild  
**Crafts By The Dock**  
September 8 & 9, 2018

**Application**

Artist Name \_\_\_\_\_

Business Name \_\_\_\_\_ Website \_\_\_\_\_

Phone\_(\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Describe your work (may be used for publication) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Can you email photos in jpg format for publicity?  Yes  No

Booth Preference?

<b>Booth Type</b>	<b>Cost</b>	<b>Qty</b>	<b>Subtotal</b>
10 X 10 Booth	\$190 X _____	=	_____
4 X 4 Card Table (one day)	\$60	one only	_____
4 X 4 Card Table (two days)	\$110	one only	_____
4 X 4 Card Table Non-profit	\$25	one only	_____
<b>Annual PTAG Membership</b>	<b>\$5</b>	<b>Required</b>	_____ \$5 _____
	Amount Enclosed		_____

Make checks or money orders payable to PTAG. We cannot accept credit cards or digital payment.

I agree to hold harmless the Port Townsend Arts Guild, the City of Port Townsend, and Jefferson County, for any loss, injury, or damages however caused. Port Townsend Arts Guild (PTAG) reserves the right to restrict or remove exhibits, without refund, that may have been falsely entered or deemed by PTAG to be unsuitable or objectionable. Upon signing this document, the undersigned agrees to the rules, regulations and waivers as specified in the fair prospectus for him/herself, the named business, organization, or artist and waives all rights and claims against PTAG, it's board members or other agents for any personal injury to any person arising from organization's, businesses, or artist's booths being present during this event. All reasonable efforts will be made to insure a safe, secure environment at the fair. However PTAG will not be responsible for loss of sales due to inclement weather, natural disaster, legal restrictions or ordinances, unlawful acts or any act of God or any other reason. I have read the above statement and agree to abide by all rules and regulations set forth.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

Your application will not be considered complete without your signature.

Mail applications, photos (if needed), booth fee, and membership fee to:

PTAG, P.O. box 246, Port Townsend, WA 98368

**Applications accepted until the fair is full. Your cashed check is notice of acceptance. Thanks.**

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